Library Board Meeting Thursday August 27, 2015 7:00 am Library Meeting Room

Open:

Guest and Public Comments:

Approval of Minutes: July 23, 2015

Treasurer's Report:
Approval of library bills

3M - continuing issue with self-checks

5-Year Budget

Director's Report

Review & Discuss
Computer Lab Policy
Library Competitive Analysis & Best Practices
Summer Reading Program

Future Agenda items

Library Board Meeting Thursday August 27, 2015 7:10 am Library Meeting Room

Open: Present: Boyden, Bullette, Craft, Klein, Kuse, Ott, and Director Williams Absent: Sievers

Guest and Public Comments: Village Administrator Nic Owen

Approval of Minutes: July 23, 2015 Motion by Craft

Seconded by Bullette Vote- all in favor

Treasurer's Report: Endowment down 5.5 % for year due to market conditions Approval of library bills up to date

- **3-M continuing issue with self-checks-** Williams will send out contract for review to look for a way out, Williams will contact someone higher up at 3-M, Boyden will help her find contacts in the company
- **5 Year Budget** –Owen said he is basing process on the process Ross had in place, Sept. Meetings with Department heads, Oct goes to Finance, presented to Board in Nov, vote in Dec. Our initial approval will be in August for what we send to Village

Williams presented both the 5 year plan and the 2016 Budget approved in June The 5 year plan is not sustainable once the fund balance is drawn down. Village gave a 4% in 2015, we gave a 2% and wanted to give another 2% in 2016. Williams recommends adjusting collection spending as a way to work on budget.

Motions made by Ott to 1)keep collections increase at 3% and

2) give staff a 3% increase with a 1% holdover to next year based, all contingent on Village budget increase of 2% Village-wide wage increase for 2016 budget

Both motions Seconded by Klein

Discussion-Boyden is in favor of collection increase and only 2% (the holdover for 2015).

Vote- all in favor for collections motion

Vote – Kuse, Ott, Klein in favor, Craft and Boyden oppose, Bullette abstains

Director's Report-see attached

Review & Discuss

Computer Lab Policy Library Competitive Analysis & Best Practices

Future Agenda items-review facilities in competitive analysis, officer elections, personnel committee Director performance appraisal

Motion to adjourn at 8:18 made by Bullette

Seconded by Boyden Vote all in favor