

Library Board Meeting
Wednesday, November 28, 2012
7 a.m.
Library Meeting Room

Open:

Guest and Public Comments:

Approval of Minutes: October 24, 2012

Treasurer's Report:

- Approval of library bills
- Endowment update

Director's Report:

- December Library Board meeting – move or cancel?
- Staffing
- SCLS updates
- Programming updates
- eReader and Electronic Devices Policy
- Vision / Long-range plan

Library Vision/Long and Short Term planning

Lighting for library walk way

Mount Horeb Public Library Board
DRAFT Meeting Minutes
Wednesday, November 28, 2012
7:00 am
105 Perimeter Road, Library Meeting Room

Present: Wayne Anderson, Dave Boyden, John Kuse, Ben Lizdas, Karla Ott, George Sievers, and Teri Vierima, as well as Library Director Jessica Williams

Absent: Jessica Gunby

Anderson called the meeting to order at 7:02 am.

Guest and Public Comments

No guests were present.

Approval of the Minutes

Ott moved, Kuse seconded, and the Board approved acceptance of the October 24, 2012, minutes.

Treasurer's Reports

- Approval of library bills. Boyden said that approval of the bills was underway. A brief discussion of building maintenance issues ensued.
- Endowment update. Boyden reported that the fund management looks good, with only a ½% fee. He recommended that the fund be made independent of the Village, and will explore options.

Director's Report

- The Board agreed to hold its December meeting on December 19.
- Williams reported that the Friends of the Library have donated \$400 and Wayne Anderson \$250 toward Chamber of Commerce certificates for the staff.
- Williams gave an update on personnel issues involving 2 staff members who are not meeting expectations.
- SCLS updates included a discussion of the ILS contract and the SCLS operating reserves.
- Williams provided updates on the child, adult, and Friends of the Library activities.
- The Board reviewed and commented on a new library policy on the use of e-readers and other electronic devices, stemming from an incident in which a user downloaded inappropriate material to an e-reader. Suggestions from Board members included a broader definition of the devices, that "should not" be changed to "will not," and that the policy refer to a schedule of overdue fines rather than include them directly. Williams will bring a second draft back to the Board.
- Williams presented a draft long-range plan (2013-2017) for the library, which was discussed. In particular, the Board noted the goal to develop a comprehensive

marketing strategy to augment funding. The stated objective was to raise \$500,000 for the endowment fund. No action was taken.

Lighting for the library walkway

Boyden had asked for a discussion of the need for lighting on the walkway from the street to the library. Board members agreed that something should be done. Anderson volunteered to bring in some cost estimates for the next meeting. Williams will also do some investigating.

Future agenda items

None were added.

After a motion by Kuse and second by Ott, the meeting was adjourned at 8:00 am.

Respectfully submitted,
Teri Vierima, Secretary