

**Library Board Meeting
Thursday May 23, 2019 at 7:00 am
Library Meeting Room**

Open: 7:01 pm

Present: Boyden, Bullette, Craft, Jackson, Leary, Ott, Salerno, Director Williams & Student Rep Fritz

Guest and Public Comments: None

Approval of Minutes: Motion to approve April 25, 2019 minutes

Motion was seconded

Result of Vote-all in favor

Treasurer's Report: Approval of library bills – all bills up to date, received \$1,061 and \$451 in fines for last 2 periods

Endowment Fund update balance was \$163,703 at beginning of year, \$183,705 as of the 22d

Director's Report (See Attached)

- Library capital requests: main item in next 5 years is HVAC system, Jeff Gorman fixed most of small issues
- SCLS will replace our 2 access points
- Projection for Dane County contribution for this year is highest in 5 years

Motion to approve overspending Travel and Training (line 240-551100-335) for Employer Group costs to reflect that not all of the approved spending occurred in 2018.

Motion was seconded

Result of Vote -all in favor

Review & Discuss

Motion to close the library Friday, November 1st from 9 am to 1 pm to conduct active shooter training for staff

Motion was seconded

Result of Vote-all in favor

Motion to annually waive fines under \$100 that have been on accounts over 10 years (Motion passed at last SCLS All Director's Meeting May 16th)

Motion was Seconded

Result of Vote-all in favor

- Educational materials regarding fines- Board reviewed the materials produced by staff
- Consider updating Endowment Spend Policy-Boyden presented information on Library Endowment strategies

Future Agenda Items-increase color printing charges to \$0.25/page?, bookplate fundraising, Endowment Spend Policy and potential Motion to amend Endowment Spend policy to review previous 3 years (12 quarters) each year and distribute up to 4% of that average, election of officers

Next meeting: June 27

Motion to adjourn made at 7:53

Seconded

Result of Vote- all in favor