

Virtual Library Board Meeting
Thursday June 25, 2020
7:00 am

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Topic: Virtual Library Board Meeting
Time: Jun 25, 2020 07:00 AM Central Time (US and Canada)

Join Zoom Meeting Meeting ID: 695 767 1486 Password: 081540
One tap mobile +13126266799,,6957671486#,1#,081540# US (Chicago)
+19292056099,,6957671486#,1#,081540# US (New York)

Dial by your location
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 346 248 7799 US (Houston)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
Meeting ID: 695 767 1486 Password: 081540
Find your local number: <https://us02web.zoom.us/j/6957671486>

Open: Boehnen, Boyden, Bullette, Craft, Leary, Ott, Salerno and Director Williams
Also Present: Tina Gordon and Ray White

Motion to approve minutes from May 28, 2020; June 1, 2020; June 4, 2020 and June 9, 2020.
Motion was seconded
Result of Vote-all in favor

Treasurer's Report:

- Approval of library bills -worked with Gordon Flesch for a \$460 credit due to Covid-19; budget at 42% for the year; over \$700 in Covid-19 expenses
 - Endowment Fund update began the year at \$201,000; \$190,000 today, up 20% from low point of the year
- All MH departments tracking Covid-19 expenses, Village may be eligible for federal reimbursements**

Director's Report

2021 – 2025 Capital Purchase Requests- The bathroom work removes a number of items from the requests, Williams will remove those items and submit the requests to the Village with the roof being the number 1 priority

- Preparing the library for August 11th elections-close Library to the public that day, have staff work from home if possible, offer alternate work days if possible
- Programming update-booked virtual program, historical context for current protests, focus is educational

- Circulation update-virtual library program is funded through DPI grant, CARES act should cover the upgrades for printing, Saturday hours have been popular,

Review and Discuss

Discuss next steps with Dimension IV-neither staff toilet room nor children's toilet room meet ADA standards, the building met ADA standards when built so ADA rules themselves do not obligate these changes, women's room does not have enough clearance, men's room has enough clearance if shelves removed, lack 1" maneuverability on drinking fountain side

Women's room options: adjust closer, add button opener or move closet wall opposite door to add clearance

Men's room: valves would be replaced for urinals which sometimes back up

Children's room: clearances cannot overlap, if bring main bathrooms up to code, not required to expand the space, if just replace fixtures in kind and add vertical grab bar, may not obligate bringing everything up to code

Staff restroom: 3 options shown-Option 3 is preferred option

Salerno left the meeting at 8:27 am

Ray and Tina left the meeting at 8:35am

Express Library to open July 6th- other area libraries have opened up their express libraries, encourage use of face masks

Motion to Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion was seconded

Roll call: Ott-aye

Craft-aye

Leary-aye

Boyden-aye

Boehnen-aye

Motion to adjourn from Executive Closed Session and Return to Open Session was made

Motion was seconded

Result of Vote-all in favor

Future Agenda Items

- Presentation of 2021 Library Budget
- Inclusive Services Assessment and Guide
- Narrow down scope of work with Dimension IV-Williams will send out a doodle poll for next special meeting

Motion to Adjourn made at 9:11 am

Motion was seconded

Result-all in favor