

Virtual Library Board Meeting
Thursday January 28, 2021
7:00 am
Library Meeting Room

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Topic: Library Board Meeting Time: Jan 28, 2021 07:00 AM Central Time (US and Canada)

Join Zoom Meeting <https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

Meeting ID: 695 767 1486 Passcode: 081540
One tap mobile
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Find your local number: <https://us02web.zoom.us/u/kdCp0a2III>

Open: Bullette, Craft, Kuse, Leary, Ott, Salerno and Director Williams
Absent: Boehnen

Guest and Public Comments: Police Chief Doug Vierck

Discussion of use of Library for active shooter training when staff not present in the building, police would wear masks during the training.

Purpose would be to practice room clearing. Consensus was to approve the usage.

Motion to approve minutes from December 17, 2020

Motion was seconded

Result of Vote-all in favor with Salerno abstaining as he was absent from the December meeting

Treasurer's Report: Approval of library bills no change from previous month

Endowment Fund update Balance \$232,618 at close of Tuesday, moved to a 70/30 investment strategy in first week of January (less aggressive than previous allocation) \$8,052 is the available Endowment spend

Motion to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Employee Matters)

Motion was seconded

Roll Call Vote:

Bullette-yes
Craft-yes
Kuse-yes
Leary-yes
Ott-yes
Salerno-yes

Motion to Reconvene to open session for any action regarding closed session

Motion was seconded

Motion Result of Vote-all in favor

Salerno left the meeting at 7:45

Director's Report-Village Ord re: Library Fines or non-return of materials, Annual report will be presented at next board meeting, Fire Procedure will need an update, Tuesday March 16 is the affordable housing discussion

Review & Discuss

- Endowment Spend-hotspot, Hoopla and JAMF Hoopla checkouts
- Inclusive Services Assessment and Guide – feedback from staff sections of the guide
 - Recruit and hiring should be ranked higher, diversity can be emphasized
 - Evaluations of programs and services, can use existing survey tools
 - Regularly review emergency procedures
 - Dewey Decimal System is not equitable in how classifications are applied (ie: more classifications to Christianity than any other religions)
 - Bulk out Spanish collection to include Spanish language self-help books
 - Emphasize making materials more accessible rather than purchasing materials which are sensory
 - Programming Statement-don't want to create a programming policy that boxes-in programs, Life skill classes, ESL classes
 - Story Times-lose out on single parent families or where both parent work, do we add nursing home story times?

Other guides in the stacks to sensitive topics

Use an I-Pad for touch screen rather than mouse

More resources for teen moms

Print out calendar of programs

Find additional feedback resources

Hearing-assist issues (Bluetooth may be the answer)

Citizenship forms and resources

Look for Spanish language library card application, add Spanish instructions around copier

Linda noted that the standard is to have translations done by native Spanish speakers

Salerno returned to the meeting at 8:11

- February Elections / Library Services Elections on Feb 16. Propose closing for services on the 16th and the day after . Only 1 item on the ballot so the voter numbers will be down from November.

Policies

- Collection Management Policy – distribute for review

Next Meeting-February 18, 7:00 am

Future Agenda Items

- Presentation of 2020 Annual Report
- Motion to approve Endowment spend
- Collection Management Policy approval

Motion to Adjourn

Motion was seconded

Result- all in favor