

Virtual Library Board Meeting
Thursday January 27, 2022
7:00 am

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Topic: Virtual Library Board Meeting Time: Jan 27, 2022 07:00 AM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

Meeting ID: 695 767 1486 Passcode: 081540

One tap mobile +13126266799,,6957671486#,,,,*081540# US (Chicago)

+19292056099,,6957671486#,,,,*081540# US (New York)

Dial by your location

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Find your local number: <https://us02web.zoom.us/j/6957671486>

Open: Meeting was called to order by Craft at 7:00 am

Present: Bullette, Craft, Halverson, Leary, Maguire, Ott, Salerno and Director Williams. Maguire left the meeting at 7:40 am. Salerno joined at 7:48 am

Guest and Public Comments: none

Motion to Approve minutes from December 8, 2021 was made

Motion was seconded

Result of Vote- all in favor

Treasurer's Report:

Approval of library bills- all bills up to date and approved

Endowment Fund update balance was \$246,478 on 12/31/21, bal \$231,087 on 1/26/22

Review/Consider Balancing Endowment Funds - 70/30 split between equities and fixed income

Update Library Board Member letter for State Bank of Cross Plains/Mr. Drachenberg, Maguire can make recommendations and give investment suggestions, but cannot make distributions

Director's Report Williams presented highlights and updates from the written weekly report

Review & Discuss

- **Elections / Library as polling location** discussion of what other libraries do during elections, importance of maintaining service levels to customers
- **Collection Management Policy**-nationally, rate of objections to library materials is rising
- **Endowment Spend options**
 - 1) Advantage Account through Overdrive or Hoopla Flex Account, try for 1 calendar year, consensus is to try Hoopla Flex with current extra Hoopla money (not Endowment funds)
 - 2) large smart screen TV for meeting room
- **Draft RFP** concerns that Library usage has still not bounced back, looking at Space Needs Assessment only at this time, Library card holders has dropped below 6,000 potential to use architectural firm to facilitate discussion if no cost, may use fund balance to pay for strategic plan and/or Space Needs Assessment
- **Motion to Approve updated Collection Development Policy**
Motion was seconded
Result of Vote-motion carried unanimously
- **Approve possible library closure on Election Day, February 15, 2022 at Director's discretion based on Covid numbers at that time**
Motion was seconded
Result of Vote-1 against, 5 in favor

Future Agenda Items

- **2021 Library Annual Report Presentation**
- **Rebalancing of Endowment portfolio**
- **Endowment spend options**
- **Strategic plan/space needs assessment**
- **Letter re: bank accounts**

Next meeting is February 17, 2022 meetings will be virtual as long as there is a mask mandate

Motion to Adjourn made at 8:24

Motion was seconded

Result of Vote-all in favor