

Library Board Meeting  
Thursday March 24, 2022 at 7:00 AM  
Library Meeting Room  
105 Perimeter Rd. Mount Horeb, WI 53572

Meeting opened at 7:01

Present: Bullette, Craft, Halverson, Leary, Maguire, Ott, and Director Gretzinger

Absent: Salerno

**Guest and Public Comments: None**

**Motion to Approve Minutes from February 17, 2022 was made**

**Motion was seconded**

**Result of Vote-all in favor except Maguire who abstained as he was absent at the last meeting**

**Treasurer's Report:**

- Approval of library bills-all bills up to date
- Endowment Fund update \$232,721 in down 5.5% from Jan 1, 2022

Review/Consider Balancing Endowment Funds no rebalancing required because with decline in market, is now a 70% equities/30% fixed income allocation and no motion is required, Maguire will talk to SBX Plains to see if they can automatically re-adjust investments to maintain the 70/30 allocation

**Director's Report SEE ATTACHED**

- Leadership team visits to the Library Board in 2022
- Library Statistics-see Director's Report
- RFID-equipment is ordered and paid through grant. Annual maintenance cost will be paid for out of annual budget
- Hoopla Flex-kicks in on May 1, 2022
- Pay Scales Adjustment-will discuss further at next meeting

**Review & Discuss**

- Board of Trustees and Library Director authorize SCLS to submit adjacent county reimbursement requests.

**Motion to approve authorization for SCLS to submit adjacent county reimbursement requests on behalf of the Mount Horeb Public Library, except for Rock and Columbia Counties, was made**

**Motion was seconded**

**Result of Vote-all in favor**

**Building Needs Assessment RFP**

**Motion to approve and publish Building Needs Assessment RFP as presented except changing 50-year plan to 20-year plan (p. 4) was made**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to approve funding the Building Needs Assessment RFP from the library fund balance was made**

**Motion was seconded**

**Result of Vote-all in favor**

Endowment distribution update

**Motion to approve Endowment distribution to go toward new color microfilm reader with any shortfall to be paid from the Technology Fund was made**

**Motion was seconded**

**Result of Vote-all in favor**

Consider closing the library Friday, April 8<sup>th</sup> for Staff Inservice

**Motion to approve library closure for Friday, April 8<sup>th</sup> for Staff Inservice was made**

**Motion was seconded**

**Result of Vote-all in favor**

Halverson left the meeting at 7:45 am

Consider assembling library board at Staff Inservice to participate in strategic planning SWOT Analysis.

- **Motion to approve library board attending Friday, April 8<sup>th</sup> for Staff Inservice for purposes of Strategic Planning SWOT analysis was made**
- **Motion was seconded**
- **Result of Vote-all in favor**

Consider curb cut to provide ramp access to programs on the library lawn

**Motion to approve paying for curb cut from capital improvement budget was made**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to approve funding from the library fund balance for remaining carpet install was made**

**Motion was seconded**

**Result of Vote-all in favor**

**Future Agenda Items:** Pay Scale Adjustment-compensation philosophy  
Continued Employer Group Partnership  
Investment policy for Endowment

*Next Board Meeting April 28, 2022*

**Motion to adjourn made at 8:02 am**

**Motion was seconded**

**Result of Vote-all in favor**