Library Board Meeting
Thursday August 27, 2015
7:00 am
Library Meeting Room

Open:

Guest and Public Comments:

Approval of Minutes:  July 23, 2015

Treasurer’s Report:
   Approval of library bills

3M – continuing issue with self-checks

5-Year Budget

Director’s Report

Review & Discuss
   Computer Lab Policy
   Library Competitive Analysis & Best Practices
   Summer Reading Program

Future Agenda items
Library Board Meeting  
Thursday August 27, 2015  
7:10 am  
Library Meeting Room  

Open: Present: Boyden, Bullette, Craft, Klein, Kuse, Ott, and Director Williams  
Absent: Sievers  

Guest and Public Comments: Village Administrator Nic Owen  

Approval of Minutes: July 23, 2015  
Motion by Craft  
Seconded by Bullette  
Vote- all in favor  

Treasurer’s Report: Endowment down 5.5 % for year due to market conditions 
Approval of library bills up to date  

3-M continuing issue with self-checks-Williams will send out contract for review to look for a way out, Williams will contact someone higher up at 3-M, Boyden will help her find contacts in the company  

5 – Year Budget –Owen said he is basing process on the process Ross had in place, Sept. Meetings with Department heads, Oct goes to Finance, presented to Board in Nov, vote in Dec. Our initial approval will be in August for what we send to Village  

Williams presented both the 5 year plan and the 2016 Budget approved in June  The 5 year plan is not sustainable once the fund balance is drawn down. Village gave a 4% in 2015, we gave a 2% and wanted to give another 2% in 2016. Williams recommends adjusting collection spending as a way to work on budget.  

Motions made by Ott to 1) keep collections increase at 3% and 2) give staff a 3% increase with a 1% holdover to next year based, all contingent on Village budget increase of 2% Village-wide wage increase for 2016 budget  
Both motions Seconded by Klein  
Discussion-Boyden is in favor of collection increase and only 2% (the holdover for 2015).  
Vote- all in favor for collections motion  
Vote –Kuse, Ott, Klein in favor, Craft and Boyden oppose, Bullette abstains  

Director’s Report-see attached  

Review & Discuss  
Computer Lab Policy  
Library Competitive Analysis & Best Practices  

Future Agenda items-review facilities in competitive analysis, officer elections, personnel committee Director performance appraisal  

Motion to adjourn made by Bullette  
Seconded by Boyden  
Vote all in favor