

**Library Board Meeting
Wednesday, November 23, 2016
7:00 am
Library Meeting Room**

**Present: Boyden, Bullette, Craft, Kuse, Ott, Salerno and Director Williams
Absent: Pakkala**

Guest and Public Comments: None

Approval of Minutes: Motion to approve minutes from October 27, 2016 made by Craft

**Seconded by Bullette
Result of Vote-all in favor**

Treasurer's Report:

All library bills up to date and we are on track with budget, Williams did a good job of soliciting bids for new public copier from multiple suppliers, not just Gordon Flesch
Endowment Fund update -up 6.5% year to date, current balance over \$156,000 \$1,375.00 given this year

Director's Report: See attached written report.

The Library now has a promotional video which will be shown on the local cable station Optimists and flag: after discussion, the Board recommends the Library determine the size and location of available space for the flag, it cannot project out into the room due to space constraints

Public copier-3 bids obtained, Gordon Flesch the lowest outright cost but had higher annual costs, they then lowered their annual costs to match a competitor

Motion to approve purchase of a new public copier from Gordon Flesch for \$4,340.00 made by Boyden

**Seconded by Salerno
Result of Vote- all in favor**

Motion to approve move \$900 from Technology Fund to Line 245 "Office contracts" for purchase of a new public copier made by Boyden

**Seconded by Bullette
Result of Vote-all in favor**

Review & Discuss Endowment Fundraising, separate Endowment Committee issues

Director's Evaluation-Update from Personnel Committee and Director's evaluation

Motion to Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider and discuss personnel matter(s) regarding personnel performance and compensation. By Bullette

Seconded by Craft

Roll call vote-all in favor

Motion to Reconvene to open session for any action regarding closed session
Bullette

Seconded by Boyden

Result of Vote-all in favor

Motion to increase Director's base salary by 3% by Boyden

Seconded by Craft

Result of Vote-all in favor

Future Agenda items next meeting December 22,2016 at 7 am, Personnel Committee December 7 at 7 am, "extra spend" item \$5,000 range item

Motion to adjourn made by Bullette

Seconded by Kuse

Result of Vote-all in favor

Meeting adjourned at 9:05 am