

Library Board Meeting
Thursday February 23, 2017
7:00 am
Library Meeting Room

Present: Boyden, Bullette, Craft, Kuse, Ott, Salerno and Director Williams

Absent: Pakkala

Guest and Public Comments: None

Approval Minutes: Motion to approve December 22, 2016 minutes made by Bullette

Seconded by Boyden

Result of Vote-all in favor

Motion to approve January 25, 2017 minutes made by Bullette

Seconded by Boyden

Result of Vote-all in favor

Treasurer's Report: Boyden presented 3 year & 5-year Endowment Fund spread sheet \$161,362 balance as of today's, date (see attached report)

Approval of library bills -bills are up to date except for most current credit card bill

Motion to withdraw \$5,426.72 from the Endowment Fund (2016 investment return minus fees) to be deposited into Library General Fund made by Salerno

Seconded by Bullette

Result of Vote-all in favor

Director's Report

- Annual Report Results-See attached written report, discrepancies between 2 of the reports were discussed and were reconciled, we have more spend for collection materials than appears because Village moved Kindlund request and grants to a Special Projects line, carry forward line may be overstated
- Survey results-See attached "Staff Insights from Survey Results" and input for programs/collection to be available year-round thoughts include coding stations for children using mini iPads

Kuse made a Motion to request a budget amendment to the 2017 Village budget for the Library as follows:

Allocate Capital projects budget \$10,000 to the Line .820 Building Repairs line of the 2017 budget

Allocate \$1,194 for the agreement for printing system to Line .290 of the 2017 budget

Allocate \$800 for Software line item to Line .432 of the 2017 budget

Allocate \$1,000 for the Copier purchase to Line .245 of the 2017 budget

Seconded by Salerno

Result of Vote-all in favor

- Employee/Personnel discussion- a part-time clerk has been ill since last fall (October), intends to return, qualifies for life insurance (\$1.64/month) even though not working, employee is currently on sub list, does not qualify for FLMA. According to Village policy, if the clerk wants to keep the policy, the clerk must pay it. No vote required because Village policy controls.

Review & Discuss

Extra spend of up to \$5426.72 from Endowment Fund: hot spots are ordered, \$3000 left to spend, make sure the project is marketable to promote the Endowment Fund

Endowment Fundraising: process, timeline, limitations and ownership

Future Agenda items: Coding station report Endowment vs Operating funds, employee life insurance situation

Motion to adjourn made at 8:10 by Craft

Seconded by Boyden

Result of Vote-all in favor