Library Board Minutes  
Thursday September 28 2017  
7:00 am  
Library Meeting Room

Present: Boyden, Bullette, Craft, Goltz, Ott, Salerno and Director Williams  
Absent: Leary  

Guest and Public Comments: None

Approval of Minutes: Motion to approve minutes from August 31, 2017 made by Bullette  
Seconded by Goltz  
Result of vote-all in favor

Treasurer’s Report: Approval of library bills-General Heating charges $154/hour for HVAC labor,  
question on regular maintenance bill and call in between service calls for problems, may not have been  
able to do regular maintenance on the emergency call day  
Endowment up 7.7% for the year, $176,876 in account

Holiday hours Thanksgiving 4-day weekend closed Thursday-Sunday, carpet and furniture cleaning to  
be completed during these hours  
Christmas closure - will be open Saturday the 23d, closed 25 and 26  
New Year’s Day, open Saturday before, have Monday off

Director’s Report Melissa won WLA programming award  
Story Quest Oral History Program-contacted Williams re: making our oral histories searchable through  
their database

Review & Discuss  
Indoor lighting project-lighting work should be done tonight over night  

Security cameras-Williams requested Boldtronics to cut quote in half, now fewer cameras with fixed  
focus, not 180-degree view, $7783.00 is current bid, let’s see where the lighting invoice comes in to  
stay within budget

Motion to approve security camera installation if total lighting and security camera costs do not  
exceed $14,000 with not more than $2,200 of the cost to be paid from the fund balance made by  
Goltz  
Seconded by Craft  
Result of Vote-all in favor

Customer request: fine forgiveness for holiday food drive-Ott looked at policies from other Libraries, fine  
forgiveness generally done to get people with fines and/or lost materials back to using the Library, must  
come in and meet with Library personnel, Columbus WI does combined fine forgiveness and food drive

The Library Journal had article this year Doing Fine(s): Fines and Fees re: should fines be charged at  
all  
Our Library receives approximately $15,000 in fine income
Motion to approve Food Drive and Fine Forgiveness, for Thursday Nov 16-Wed Nov 22, patrons receive credit of $1 per unexpired, unopened, non-perishable item, patron must come into Library and work with Library employee directly to receive credit, children under 16 must be accompanied by adult, no forgiveness for lost or damaged items, donations to be divided between MH and BM Food Pantries made by Craft
Seconded by Bullette
Result of Vote-all in favor

Endowment subcommittee (Ott)- Endowment Fund update met and discussed mailing with letter, photos of last year’s purchases in use and description of 2018 picks
    Letter in newsletter with SAS envelope for donation
    Separate letter to those who have made Endowment contributions before
    Questions: Can we use mailing list? are the levels too low? identity issues between FOL and Endowment? what do we need the most?
The public is already confused about roles of Library Board vs Friends of Library, need strategic way to educate the public about the entities, their roles and the Endowment.
Verona complete a challenge grant last year with Madison Community Foundation providing the match

Future Agenda items-strategic planning, change meeting time to a time when the public more likely to attend

Motion to adjourn made by Bullette at 7:59
Seconded by Goltz
Vote-all in favor