

Library Board Meeting
Thursday December 20, 2018
7:00 am

Library Meeting Room

Present: Boyden, Bullette, Craft, Goltz, Leary, Ott, Salerno and Director Williams

Guest and Public Comments: Angie Heim from The Employer Group

Approval of Minutes: November 15, 2018

Motion to approve the November 15, 2018 Minutes

Motion was seconded

Result of Vote-all in favor

Treasurer's Report:

Approval of library bills

Endowment Fund update \$172,603 on Nov 15, \$162, 546 as of 12/20/18, \$1000 deposit from Vanderson/Gerhke family again

Fraud Monitoring Service update -Boyden researched company and services from other companies

Motion to not participate in the Fraud Monitoring Service offered by the Village with Four I's Technology and to notify the Village Administrator that we do not want the materials distributed to Library employees

Motion was Seconded

Result of Vote-all in favor

Motion that Boyden and Salerno approach the Village Board to discuss Boyden's findings and concerns regarding the contract and contents

Motion was seconded

Result of Vote-all in favor

Director's Report-only addition to written report is tabling of Circ. Librarian hiring, additional letter from patron and response from Village attorney, no closed session for patron issues, board discussed patron's request

Motion to meet at 3 pm on January 14, 2019 at MHASD District for Special Meeting with Patron re: appeal of suspension from Library

Motion was seconded

Result of Vote-all in favor.

Policies & Procedures for Approval

- Security Camera Policy-footage not available to general public, can be provided to police dept.

Review & Discuss

- Employee Manual
- Continue to fund the mobile hotspot and JAMF iPad management system from the Endowment fund
- Budgetary motion procedures

Motions

Motion to approve the 2019 library budget as passed by the Village Board

Motion was seconded

Result of Vote-all in favor

Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to

consider and discuss personnel matter(s).

Reconvene to open session for any action regarding closed session ***No executive session was held***

Future Agenda items

- Records retention schedule
- Meeting Room Policy
- November and December 2019 meeting dates
- Computer Privacy Screens
- Motion to pay for recycling broken mobile hotspot from Endowment fund (if there is a charge)

Motion to Adjourn

Motion was seconded

Result of Vote-all in favor