Library Board Meeting
Thursday December 19, 2019
7:00 am
**Library Reading Room
(Please note change in usual location due to library carpeting projects)

Open:

Guest and Public Comments:

Approval of Minutes: November 21, 2019

Treasurer’s Report:
  Approval of library bills
  Endowment Fund update

Director’s Report

Review & Discuss
  • Request to help patrons register to vote
  • Dane County Library Service Contract (signatures required)
  • Library board letter of appreciation to Marla Rybowiak

Policies
  • Review Records Retention policy

Motion: that transfers between line items do not require Board approval as long as total expenditures fall within overall budget

Motion to approve updates to Employee Guidelines including:
  • updated organizational chart

Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Market Study, Organizational Structure)

Future Agenda Items
  • Active Shooter Policy

Adjourn