

**Virtual Library Board Meeting**  
**Tuesday June 9, 2020**  
**2:30 pm**

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Topic: Virtual Library Board Meeting  
Time: Jun 9, 2020 02:30 PM Central Time (US and Canada)

**Join Zoom Meeting**

<https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

Meeting ID: 695 767 1486 Password: 081540

One tap mobile

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Meeting ID: 695 767 1486 Password: 081540

Find your local number: <https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

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**Open: Present: Boyden, Bullette, Craft, Leary, Ott and Salerno also present Jeff Gorman, Director Williams and Tina Gordon and Ray White from Dimension IV**

**Absent: Boehnen, Boyden left the meeting early**

**Review and Discuss**

Agenda:

- Introductions
- Discuss scope of work 4 bathrooms, make entries to bathrooms accessible (if add ADA door openers will be about \$3,000/door) upgrade tile, faucets, paper towel and soap dispensers, toilets, changing tables and sinks; take Covid-19 concerns regarding surfaces that are touched into account in making selections; if possible, make entrance to staff bathroom from the staff work area, not the break room; consider whether bathroom in children's area should continue to have child-sized toilet or a full-sized toilet
- Schedule – must take access to Library and use of Library as polling location on August 11 and November 3 into account, start date and end date are very important for these reasons

- July 6 – Architect to bid GC work no later than
- July 27 – Site preparation work
- August 3 – Construction begins-beginning date and efficient completion time are more important than the actual tear out date.
- October 31 – Construction concludes
- December 20 – Project close out
- Budget \$52,900 incl design fees and porta potties (1 for public and a separate one for staff)
- Bidding process, advertisements, etc. have bids out for 3 weeks to have enough exposure, be sure local contractors know of the project
- Construction
  - Phasing of work-consensus is not to phase the work due to lack appropriate alternate toilets to use while construction is phased
  - Desired level of construction administration-consensus was that the 3 site visits were sufficient for the size of the project
- Contract
  - In Process
    - Library Board as “Owner” Board signs contracts
- Next Steps
  - Field measurements-probably Friday morning, June 12
- Next Meeting
  - Meeting schedule-hold as part of next regularly scheduled Board meeting on June 25,
  - Discussion of whether we should have a subcommittee, consensus was no but those who missed meeting must bring themselves up to date

**Motion to adjourn was made at 3:47**

**Motion was Seconded**

**Meeting adjourned**