

**Library Board Minutes**  
**Thursday April 22, 2021**  
**7:00 am**

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Topic: **Library Board Meeting** Time: **Apr 22, 2021 07:00 AM** Central Time (US and Canada)

Join Zoom Meeting <https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

Meeting ID: 695 767 1486 Passcode: 081540

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Meeting ID: 695 767 1486 Passcode: 081540 Find your local number: <https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

**Open: 7:01 am**

**Present: Bullette, Craft, Kuse, Leary, Ott, Salerno, Director Williams, Melissa Roelli (adult programming)**

**Absent: Boehnen**

**Guest and Public Comments-None**

**Motion to approve minutes from March 25, 2021**

**Motion was seconded**

**Result of Vote- all in favor with Leary abstaining**

**Treasurer's Report:**

- Approval of library bills all are in order and up to date
- Endowment Fund update \$226,947 at beginning of month after withdrawal for spend, over \$231,000 two days ago

View only status will be allowed for Amy Hall at the Village. Resolution creating Endowment will be forwarded to her

**Director's Report-** discussion about new payroll/timekeeping system

New organizational chart for Village organization with re-distribution of Kathy Hagen's duties

Offer made to new Children's Librarian

Subscription to Security Camera software expired, Willian's computer updated to work well with the software

## **Policies**

- Programming Policy with Melissa Roelli
- Gift Policy was discussed

**Building Expansion Presentation**-Long range plans from 1998 and 2007 were presented

## **Review & Discuss**

- Opening stacks and children's room- propose first week of May, raise capacity limits for building, have separate capacity limit for Children's room
- Volunteer Application Form
- Plaques in lobby
- Indoor Air Quality Product Review-both proposals were reviewed, both are for the same ionization system, Verona, Fitchburg and McFarland had systems installed. Consensus is to go ahead with installation with formal approval at next meeting.

## **Motions**

**Motion to approve updated programming policy with the addition of "approved" after "pre-" in Section VI.**

**Motion was seconded**

**Result of Vote-all in favor**

Motion to approve Volunteer Policy -will be voted on at next meeting

Motion to approve Gift Policy-will be voted on at next meeting

## **Future Agenda Items**

- Review Collection Policy with guest Nora Hinton
- Gift policy
- Volunteer policy with elimination "g. volunteers may or may not be members of FOL" and screening verifications

Air quality decision

**Adjourn Motion to Adjourn made at 8:42**

**Motion was seconded**

**Result of Vote-all in favor**