

**Virtual Library Board Meeting
Thursday February 17, 2022
7:00 am Library Meeting Room**

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using Zoom via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Topic: **Virtual Library Board Meeting** Time: Feb 17, 2022 07:00 AM Central Time (US and Canada)

Join Zoom Meeting <https://us02web.zoom.us/j/6957671486?pwd=aEp0dGRhWGpVQnp2RG11blpydHYyUT09>

Meeting ID: 695 767 1486 Passcode: 081540 One tap mobile +13126266799,,6957671486#,,,,*081540# US (Chicago)
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Meeting opened at 7:00 am

Present: Bullette, Craft, Halverson, Leary, Ott, Salerno and Director Williams (Ott joined 5 minutes late)

Absent: Maguire

Guest and Public Comments: None

Motion to Approve Minutes from January 27, 2022 was made

Motion was seconded

Result of Vote- all in favor (Ott had not joined the meeting at that point)

Treasurer's Report:

Approval of library bills Library bills approved and up to date,

Endowment Fund update

Review/Consider Balancing Endowment Funds

Update Library Board Member letter for State Bank of Cross Plains/Mr. Drachenberg-Craft and Salerno will swing by the Library to sign the letter today

Director's Report new computer tables are in , front area was reorganized after the carpet was installed, approximately 140 people attended the early release day chocolate-based program

2021 Library Annual Report Williams presented a Power Point of the Annual Report, fund balance \$231,700 after carpet and computer tables out; Salerno will sign report today and it will be submitted

Review & Discuss

- **Building Needs Assessment RFP**-Williams sent out a draft, will be discussed at March meeting
- **Strategic Planning options \$5,000-\$16,000** will begin with staff working on the strategic plan, if it is too much for leadership team the Board will consider funding for professional strategic planning consultant
- **Endowment distribution update technology upgrade for Meeting Room**, bid came at \$17,000 plus electrical and possibly lighting changes

Motion Approve an update to the Endowment Investment Policy (tabled until next meeting)

Future Agenda Items: Approval and funding of request for RFP
Approval and funding of carpet replacement for the rest of the building
Approve an update to the Endowment Investment Policy

Next meeting is March 24, 2022 at 7 am Meeting will be in person at the Library

Motion to Adjourn made at 8:03 am

Motion was seconded

Result of Vote-all in favor