ASSIGNMENT ALERT

Please fill out the form completely and return it to the Mount Horeb Public Library at least 10 days before the assignment begins.

Note: Please be courteous! Many times when the library staff is not alerted to an assignment, the first two or three students will check out all the material available, thereby leaving the remaining students frustrated and unable to complete their assignments.

Describe the assignment given to the students and/or enclose a copy of the assignment:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

What materials may be used in the assignment?
☐ Reference books    ☐ Encyclopedias    ☐ Periodicals    ☐ Audiovisual
☐ Circulating books    ☐ Internet/ Electronic databases
☐ Other, please specify ____________________________

School:______________________________________________ Teacher:____________________________________
Telephone:_____________________________ Email:_______________________________________________
Starting date of assignment:_____________________ Date Due: _________________________
Size of class: __________________

Please return the completed form to:

Mount Horeb Public Library
105 Perimeter Road
Mount Horeb, WI 53572

Or FAX completed form to: (608) 437-6264
Email: mhpl@mounthorebwi.info