

Library Board Meeting Minutes
Thursday, March 23, 2023 7 AM
Library Meeting Room
105 Perimeter Rd. Mount Horeb, WI 53572

Open: The meeting was called to order at 7:02 am

Present: Bullette, Craft, Leary, Maguire, Ott, Salerno, White and Director Gretzinger (White and Bullette participated via Zoom)

Motion to Approve Minutes from February 20, 2023 was made

Motion was seconded

Result of Vote- all in favor

Treasurer's Report:

- Approval of library bills all bills up to date
- Endowment Fund update / distribution update \$212,201 as of yesterday, down .99% for month, up 2.34% for the year, distribution will be discussed next month

Director's Report

- SCLS authorization form (Adjacent County reimbursements)
- Additional wireless access point-\$440 for cabling, the electrical will be completed when the electrician has time.
- SCLS updates
- Library Board visits

Review and Discuss

- Village Board / Library Board Meeting-Fund Balance discussion, municipalities handbook says Fund balance should be 20% of operating – should that figure guide our discussions, can we commit to having Village do compensation study and include Library employees?
- Capital improvement projects \$12,500 in Budget for capital improvements \$8,650 for tile, remainder for painting children's room and work on windows if the budget allows
- Endowment distribution
- Garden Club donation
- Revised Meeting Room Reservation Request Form
- Draft Strategic Plan

Motion to authorize SCLS to request 2023 estimated Adjacent County Reimbursements except for the Rock County reimbursement was made

Motion was Seconded

Result of Vote-all in favor

Motion to approve projects to be pursued from the Capital Budget fund was made not to exceed \$12,500, including replacing lobby tile, painting children's room and window repair

Motion was Seconded

Result of Vote- all in favor

Motion to approve \$250 expenditure from Fund Balance (2022 Garden Club donation) for landscaping plants was made
Motion was Seconded
Result of Vote-all in favor

Motion to approve updated Meeting Room Reservation Request Form as presented was made
Motion was Seconded
Result of Vote-all in favor

Future Agenda Items Strategic Plan, Endowment Distribution, Village presentation/meeting

April 27, 2023 at 7 am

Motion to Adjourn made at 8:09 am
Motion was seconded
Result of Vote-all in favor