

Library Board Meeting
Thursday, September 28, 2023 at 7 AM
Library Meeting Room
105 Perimeter Rd., Mount Horeb, WI 53572

The meeting was called to order at 7:02

Present: Bullette, Craft, Hillary, Leary (via Zoom), Ott, White and Director Gretzinger

Absent: Maguire

Motion to approve Minutes of August 24, 2023 was made

Motion was seconded

Result of Vote-all in favor

Treasurer's Report: (Maguire provided a written report)

Library bills: approved to date. Endowment Fund update \$207,000 up from January

Staff Presentation: Big Read by Melissa Roelli, selecting books has become much more of a challenge, gave out 49 book and 4 Kindles, Programs have been well attended so far

Director's Report

- August statistics checkouts and visits were up,
- Carry over Louise Kindlund Bequest funds

Review and Discuss

- 2024 Budget updates – Special Board Meeting?
- ARPA funding-\$40,000 to spend: additional emergency exit vs outdoor space
- Parking study- was for downtown only, if we want a study, we need to pay for it
- Adjusting technology designation in Library Fund Balance to reflect projected costs of replacing checkouts
- Anonymous donation for children's department
- Strategic Plan
- Solar technologies / grants

Policies

- Lockdown Policy
- Privacy Policy
- Unattended Child Policy
- Sun setting Basic Fax Information Policy

Motions

Motion to approve spending Louise Kindlund Bequest funds carried over from prior years on Hoopla

Motion was seconded

Result of Vote-all in favor

Motion to approve adjusting technology designation within Library Fund Balance to \$30,000

Motion was seconded

Result of Vote- all in favor

Motion to approve spending anonymous donation on decorative lighting for Intermediate Area

Motion was seconded

Result of Vote-all in favor

Motion to approve updated Privacy Policy as presented was made
Motion was seconded
Result of Vote-all in favor

Motion to approve Unattended Child Policy replacing the “Children in the Library” policy as presented
Motion was seconded
Result of Vote- all in favor

Motion to sunset the Basic Fax Information Policy effective September 28, 2023, but retain the Fax service provided by the Library
Motion was seconded
Result of Vote-all in favor

Future Agenda Items

- Director’s Evaluation: Personnel Committee will set a meeting
- Special meeting regarding budget-an email will go out to determine date and time
- Approve strategic plan
- Approve Lockdown policy at Special Meeting
- Elect Personnel Committee at Special Meeting

Motion to Adjourn was made at 8:30
Motion was seconded
Result of Vote-all in favor