

**Library Board Meeting Minutes**  
**Thursday, November 16, 2023 7 AM**  
**Library Meeting Room**  
**105 Perimeter Rd. Mount Horeb, WI 53572**

**Open:** The meeting opened at 7:01

**Present:** Bullette, Craft, Hillary. Leary, Ott, White and director Gretzinger

**Absent:** Maguire

**Motion to Approve Minutes from October 26, 2023**

**Motion was seconded**

**Result of Vote- all in favor**

**Treasurer's Report:**

- Approval of library bills: credit card bill is approved
- Endowment Fund – no report

**Director's Report**

- October statistics usage up overall
- Dane County Library funding, proposed funding formula change would decrease our funding by \$60,000, the proposal is not final and is under review
- Village Board strategic planning session Nov 29

**Review and Discuss**

- Dane County Library Service Contract for service (see attached)
- Dimension IV proposal

**Motion to change Library Board meeting dates for the following dates in 2024 was made:**

- **Thursday, February 15 instead of Thursday, February 22 (to present Annual Report within DPI's timeframe)**
- **Thursday, November 21 instead of Thursday, November 28 (holiday)**
- **Thursday, December 19 instead of Thursday, December 26 (proximity of holiday)**

**Motion was Seconded**

**Result of Vote-all in favor**

**Motion to approve 2024 library closure dates to match Village closure dates plus inservice date was made**

- **Monday, January 1**
- **Monday, January 15**
- **Tuesday, February 13 (Staff Inservice Day)**
- **Monday, May 27**
- **Thursday, July 4**
- **Monday, September 2**
- **Thursday, November 28**
- **Friday, November 29**
- **Tuesday, December 24**
- **Wednesday, December 25**

**Motion was seconded**

**Result of Vote- all in favor**

**Motion authorize signatures for Dane County Library Service contract (Craft, Gretzinger and Ott) was made**

**Motion was seconded**

**Result of Vote all in favor**

**Motion to approve new compensative philosophy, which will be managed by the Village of Mount Horeb was made.**

**Motion was seconded**

**Result of Vote- all in favor**

**Motion to approve moving all library staff to Village of Mount Horeb employee evaluation process/forms was made**

**Motion was seconded**

**Result of Vote-all in favor**

**Motion to amend new wage scales approved at the July Board Meeting to go into effect for the last pay period of 2023 (December 17<sup>th</sup> through December 30<sup>th</sup>) was made**

**Motion was seconded**

**Result of Vote- all in favor**

**Motion to Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Director's Evaluation) was made**

**Motion was seconded**

**Roll Call Vote**

**Bullette-aye**

**Craft-aye**

**Hillary-aye**

**Leary-aye**

**Ott-aye**

**White-aye**

**Motion to Reconvene to open session for any action regarding closed session**

**Motion was seconded**

**Result of Vote-all in favor**

**No action was taken in open session pending correction of document for signature and presentation**

**Future Agenda Items Dimension I, Director's Evaluation**

**December 14 is next meeting**

**Motion to Adjourn was made at 8:07 am**

**Motion was seconded**

**Result of Vote-all in favor**