

Library Board Meeting Thursday, December 14, 2023 at 7 AM
Library Meeting Room
105 Perimeter Rd., Mount Horeb, WI 53572

Open: The meeting was called to order at 7:02 am

Present: Bullette, Craft, Hillary, Leary, Maguire (via Zoom), Ott, White and Director Gretzinger

Motion to approve Minutes from 16, 2023 was made

Motion was seconded

Result of Vote-all in favor

Treasurer's Report:

Approval of library bills: all bills up to date

Endowment Fund update \$217,629 as of Nov 30, up 5.05% from 1.1.23 \$222,576 on 12.13.23

Balance sheet and fund balance projections were presented by Director Gretzinger, excess funds and/or \$5,000 of Fund balance will be allocated to Hoopla prior to year-end, depending upon the year end bills

Director's Report

November statistics update: numbers are up for usage in November, door count was high

Bills SB598 and SB597 WI Library Assoc testified that custodial parents or guardians already have access to check out records for children under 16, the bills require notification of parents or guardians within 24 hours of check-out of any materials

Motion to revise the Library Board Agenda format to match Village Board agenda format was made

Motion was seconded

Result of vote- all in favor

Motion to allocate year-end donations/memorials to the Mt Horeb Public Library to Hoopla was made

Motion was seconded

Result of Vote-all in favor

Motion to approve accepting the proposal from Dimension IV was made

Motion was seconded

Result of Vote – all in favor

Consider working with Sustainability Committee re: an updated landscape plan *no motion required as only a few plants/shrubs are affected*

Motion to adopt use of the employee survey/manager evaluation conducted by Village of Mount Horeb, *no action taken, will work on coordinating evaluations for 2024*

Motion to Adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Director's Evaluation) was made

Motion was seconded

Roll call vote:

Bullette aye

Craft aye

Hillary aye

Leary aye

Maguire aye

Ott aye

White aye

Motion to reconvene to open session for any action regarding closed session was made
Motion was seconded
Result of Vote-all in favor

Motion to approve Director's Evaluation and salary placement on the newly adopted wage scale was made
Motion was seconded
Result of Vote

Future Agenda Items: Director's presentation and Dimension IV bidding process for emergency exit

Motion to Adjourn made at 8:09 am
Motion was seconded
Result of Vote- all in favor