

**Library Board Meeting
Thursday April 24, 2025
7 AM
Library Meeting Room
105 Perimeter Rd.
Mount Horeb, WI 53572**

Meeting opened at: 7:00am

Present: Bullette, Craft, Hillary, Leary, Maguire, Miller, White and Director Gretzinger

Absent: None

Guest and Public Comments:

Nic Owen

Bryan Kleinmaier

Melissa Roelli

Kay Rhode

Barb Myers

Kay and Barb, both from the board of PFLAG, asked that MHPL create a flag policy and consider flying the rainbow flag

Approval of Minutes: March 27, 2025

Motion was made – motion seconded

Result – one abstention; all in favor

Treasurer's Report:

- ☐ Approval of library bills
- ☐ Endowment Fund update – down 1.4%, but this is good compared to the rest of the market

Director's Report – see attached

- March Statistics
- Strategic Plan tracking/updates
- IMLS funding update
- SCLS ILS update

Agenda Items

- Consider Library Flag Pole Policy
 - After reviewing the presentation shared at March's meeting and hearing from the Village attorney Kleinmaier, motion was made to adopt the Library Flag Pole Policy – motion seconded
 - Result – all in favor
- Consider Meeting Room Policy
 - After reviewing the current policy, motion was made to approve the amendment to the Meeting Room Policy – motion was seconded
 - Result – all in favor

Adjourn to executive closed session as allowed by WI State Statute 19.85 (1)(c) for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility [Additional Employee Coverage / Employee Position Descriptions]

- Motion to adjourn to executive closed session – motion seconded

Result: Miller – aye

Maguire – aye

Craft – aye

Hillary – aye

Bullette – aye

Leary – aye

White – aye

Reconvene to open session for any action regarding closed session.

- Motion to come out of closed session – motion seconded
- Result – all in favor

- Motion to approve increasing the Youth Services Assistant’s hours to 30 hours for 12 weeks – motion seconded
- Result – all in favor

- Motion to approve hiring for an LTE clerk for 11.5 hours per week from July-December 2025 – motion seconded
- Result – all in favor

- Motion to approve hiring an LTE front line help desk and circulation librarian for 20 hours per week from July-December 2025 – motion seconded
- Result – all in favor

- Motion to cover the additional employee hours up to \$23,000 from the 2025 Library Fund balance – motion approved
- Result – all in favor

Future Agenda Items

- Building damage from golf balls

Adjourn

Motion to adjourn – motion seconded

Result – all in favor

Adjourned at 8:07am