

## **OUTDOOR SHADE STRUCTURE USE POLICY**

**Adopted by Library Board 6/26/2025**

### **I. Purpose**

The Mount Horeb Public Library outdoor shade structure is intended primarily for use by the library for its own programs and purposes.

### **II. Scope**

The outdoor shade structure at 105 Perimeter Road includes a shade structure (not designed to withstand rain and/or water elements) over a concrete pad, two picnic tables and benches. One picnic table is handicap accessible. The shade structure also includes a handicap accessible sidewalk from the parking lot to the shelter.

### **III. Guidelines**

1. The Library will be given first priority for the space's use and there are no restrictions for Library use.
2. The outdoor shade structure is available for use by patrons when not scheduled for library purposes.
3. The outdoor shade structure is not reservable. If the outdoor space is not currently in use, patrons may use it on a drop-in basis. All users must vacate the space for any library-scheduled use. The space is primarily intended for library patrons' individual use while they are visiting the library. It is not intended for use as a group meeting space.
4. Open flames (including grills) are not permissible.
5. There are no garbage receptacles. Patrons must carry out all waste.
6. This space is monitored by video surveillance.
7. The outdoor shade shelter is only available for patron use from sun-up to sun-down.
8. No electricity hookup is available.
9. Aside from the library picnic tables already located in the outdoor shade structure, no tables, chairs, or other furniture will be provided for public use.
10. In case of dangerous weather, users are advised to seek a safe shelter. The library building is only available during open hours. (There is no basement in the library.)
11. No alcohol is permitted on the premises.

### **IV. Disclaimers**

- A. This policy may be subject to change based on need or circumstances as approved by the library board at any regularly scheduled meeting.