

**Library Board Meeting
Monday, November 17, 2025
7 AM
Library Meeting Room
105 Perimeter Rd.
Mount Horeb, WI 53572**

Present: Tim White, Director Gretzinger, Joe Byrnes, Paula Craft, Jim Leary (remote), Linda Bullette

Absent: Sarah Miller, Kimberly Hillary

Open: 7:00 AM

Guest and Public Comments: Welcome Joe Byrnes to the Library Board

Approval of Minutes: October 23, 2025

Motion was made – motion seconded

Result – all in favor

Treasurer's Report:

- Approval of library bills – up to date on all bills and credit card payments (per Paula)
- Endowment Fund update – no update

Director's Report – see attached

- October Statistics
- Strategic Plan tracking/updates
- Library walkway update

Agenda Items

- Consider appointing Library Board Treasurer
 - Motion to appoint Joe Byrnes as Library Board Treasurer – motion seconded
 - Result – all in favor
- Consider Dane County Library Service Agreement
 - Motion to approve the 2026 Dane County Library Service Agreement for Extension of Library Service – motion seconded
 - Result – all in favor
- Consider Circulation Policy:
 - Motion to approve updated Circulation Policy – motion seconded
 - Result – all in favor
- Consider Library Energy Audit Report:

- Discussion on the Slipstream Energy Audit performed for the Village and including the library facility. The audit included suggestions and surprises. Municipal findings for Mount Horeb's emission sources weren't too bad (only 3.5%) of the total.
- Suggestions for the library were to look at the boiler and infloor heating to increase efficiencies; consider solar PV at 14 kW, and mechanize the facility systems.
- Consider **Adjourning to executive closed session** as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Employee Compensation)
 - Roll call motion to adjourn to an executive closed session – motion seconded
 - Bullette – aye
 - Craft – aye
 - Byrnes – aye
 - White – aye
 - Leary – aye

Reconvene to open session for any action regarding closed session

- Motion to reconvene to open session for any action regarding closed session – motion seconded
- Result – all in favor
- Motion to approve the Village Employee compensation model including COLA and merit, which will be based on employee evaluations for library employees for 2026 upon approval of the 2026 Village budget by the Village Board – motion seconded
- Result – all in favor

Future Agenda Items

- Review 2026 Operating Budget

Adjourn