

**Library Board Meeting**  
**Thursday, December 4<sup>th</sup> at 2:30 PM**  
**Library Meeting Room**  
**105 Perimeter Rd.**  
**Mount Horeb, WI 53572**

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**Present:** Bullette, Byrnes, Craft, Hillary, Leary, Miller, and Director Gretzinger

**Absent:** White

**Open:** 2:31pm

**Guest and Public Comments:** None

**Approval of Minutes:** November 17, 2025

Motion was made – motion seconded

Result – all in favor

**Treasurer's Report:**

- Approval of library bills – up to date on approving bills
- Endowment Fund update

**Director's Report**

- November Statistics
- Strategic Plan tracking/updates
- 2026 Library Operating Budget update

**Agenda Items**

- Consider updating list of Library Board members and authorizing the addition of the new Library Board Treasurer to the Endowment account through a formal letter
  - Motion to approve the list of Library Board members and authorizing the addition of the new Library Board Treasurer to the Endowment account through a formal letter with the edits discussed – motion seconded
  - Result – all in favor
- Consider ILS one-time purge of charges 5 years old and under \$100
  - Motion to approve ILS one-time purge of charges 5 years old and under \$100 – motion seconded
  - Result – all in favor
- Consider closing one day for Staff Inservice Day during system downtime during switchover from Bibliovation to Blue Cloud (Current tentative downtime will be April 13 – 15).
  - Motion to approve closing for one day for Staff Inservice Day during system downtime during switchover from Bibliovation to Blue Cloud – motion seconded
  - Result – all in favor
- Consider **Adjourning to executive closed session** as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation, or performance

evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Employee Compensation)

- Roll call motion to adjourn to an executive closed session – motion seconded
  - Bullette – aye
  - Byrnes – aye
  - Craft – aye
  - Miller – aye
  - Leary – aye
  - Hillary – aye
- Motion to reconvene to open session for any action regarding closed session – motion seconded
- Result – all in favor
- Motion to approve the Village Employee compensation model including COLA and merit, which will be based on employee evaluations for library employees for 2026 as approved in the 2026 Village budget by the Village Board – motion seconded
- Result – all in favor

- Motion to approve the 2026 Library Budget as amended today – motion seconded  
Result – all in favor

### **Future Agenda Items**

- Reevaluate the Library Board meeting time

### **Adjourn**

Motion to adjourn – motion seconded

Result – all in favor

Adjourned at 3:16pm