

Library Board Meeting
Thursday, November 20, 2014
7:00 am
Library Meeting Room

Open:

Guest and Public Comments:

Approval of Minutes: October 23, 2014

Treasurer's Report:

- Approval of library bills
- Endowment fund recommendation

Motion:

Discussion/Approval to designate the library to be the third back-up facility for the Intermediate Center to relocate in an emergency situation (request per Stephen Guziewski, IC principal)

Wage discussion / Library Assistant I

Parking lot lighting progress

Future projects

Director's Report

Future Agenda items

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Open: Called to Order by President John Kuse at 7:02. Present were Kuse, Ott, Boyden, Bullette, Klein, Sievers and Director Williams. Craft was absent.

Guest and Public Comments: None

Approval of Minutes from October 23, 2014: Motion to approve by Bullette, Second by Boyden
Unanimous in favor

Treasurer's Report: Treasurer Boyden presented report \$138,117, net gain of \$3,900 for the year, still trailing markets, but competitive, at this time does not recommend changing investment firms
 Approval of library bills –Bills paid, copier contract has been paid off which will save money

New Business: Discussion/Approval to designate the library to be the third back-up facility for the Intermediate Center to relocate in an emergency situation (request per Stephen Guziewski, IC principal). Motion to approve by Boyden, Seconded by Bullette, Unanimous in favor.

Wage discussion / Library Assistant I See Director's report for details of proposal to split cataloguing position into a Library Assistant I who deals with cash accounting and a separate cataloguing position. Director will make deposits. Proposal is for \$12/hour. Kuse recommended trying a trial period for adjusting roles and making it a permanent change if the trial period is successful. It takes approximately 10 hours per week for cash control. Record keeping for paying invoices via credit card may also be partially handled by the Library Assistant I, supervised by the Director.

Parking lot lighting progress. Williams reported that the base is in, waiting for the pole. Cost is under the \$2,000.00 approved for the project.

Future projects-Williams presented options on Library Wish List. Motion to replace carpet in meeting room and computer lab for \$4,500, SenSource people counter for \$175, Security camera with hard drive for approximately \$500 installed, \$1000.00 for technology upgrade (for iPad stations) by Sievers, Second by Bullette, Unanimous

Director's Report-see attached report

Future Agenda items next meeting will be January

Motion to adjourn by Bullette, Second by Sievers, Unanimous in favor.

Adjourned at 8:10