

**Present Library Board Meeting
Thursday, September 22nd at 7:00 am
Library Meeting Room**

**Present: Boyden, Bullette Kuse, Ott, Pakkala, Salerno and Director Williams. Absent: Craft
Guest and Public Comments: None**

Approval of Minutes: Motion to approve August 25, 2016 minutes made by Boyden
Seconded by Salerno
Result of Vote - all in favor

Treasurer's Report: Approval of library bills - up to date, slightly under budget for this point in the year budgeted 7% for retirement, actual is 6.6%
Endowment Fund update \$149,000- 6% gain for the year

Director's Report-(See attached) Bibliotecha agreed to honor our 3M contract thru 2020
Review of PSTAT information, 31 patrons who are listed as MH residents no longer live here, address may have been changed but code has not been changed, this affects our funding because it looks like these people are checking out elsewhere
Shelving installation to occur Oct 17, new sign will be done in October
Library is secondary evacuation site for IC, a drill will be arranged this fall
Christmas Eve and Christmas are on Saturday and Sunday, Village is closed Friday the 23 and Monday the 26th, school winter break starts on Thursday the 22d, Board is in favor of following Village policy and being closed Friday and Monday for Christmas break as well as Monday Jan 2, 2017 for New Year's.

Dane County Resolution was presented re: holdings standards, start to include # of digital titles, change in minimum acquisition standards and eliminate paper periodical standards

Director's Evaluation-must be done next month by Personnel Committee, discussion of whether this needs to be done each year when the Director is beyond the probationary period

Trustee Officer Elections (Current positions held by: President: John Kuse, Secretary: Karla Ott
Treasurer: Dave Boyden and Personnel Committee: Paula Craft, Linda Bullette)

Salerno Nominated Kuse as President, Boyden seconded All in favor
Bullette Nominated Ott as Secretary, Boyden Seconded All in favor
Ott Nominated Boyden as Treasurer, Pakkala seconded All in favor
Boyden Nominated Bullette, Craft and Salerno as Personnel Committee, Kuse seconded All in favor

Review & Discuss-Village website: should Library Board agendas and minutes be posted on village website, agenda is sent to Village each month
Donation Policy: Revised Authors/Donation Benchmarks acceptable (donation levels approved previously)

Future Agenda items-Dane County Standards Resolution
Frequency of Director evaluations
Update from Personnel Committee and Director's evaluation
November meeting falls on Thanksgiving, November 23 will be date for meeting at 7 am

Motion to adjourn made by Bullette
Seconded by Kuse
Result of Vote-all in favor