

Library Board Minutes
Thursday July 27, 2017
Library Meeting Room

Present: Bullette, Boyden, Craft, Leary, Ott and Director Williams

Absent: Goltz and Salerno

Boyden opened the meeting at 7:02 am

Guest and Public Comments: None

Approval of Minutes: Motion to Approve Minutes from June 22, 2017 made by Craft

Seconded by Bullette

Result of Vote all in favor

Treasurer's Report: Approval of library bills Boyden explained the bill paying policy to Leary
Endowment Fund update bal. currently \$165,000, up 11.8% for the year

Director's Report - 7 first interviews and 3 second interviews have been completed for Circulation
Supervisor position
6 first interviews for LTE position are being held this week

August staff meeting: Upgrade to computer system will require MHPL to go offline for 4 hours, Williams
will hold half day staff meeting when the upgrade occurs to avoid loss of hours to the public

Policies:

- Exhibit and display policy (new) see attached
Motion to approve attached new Exhibit and Display Policy eliminating the word "If" and ending the sentence after, "both sides of the issue" in last sentence of Paragraph 2 made by Craft
Seconded by Boyden
Result of Vote-all in favor
- Hotspot Policy update to include \$1/day fine for first day late \$5 per day thereafter as shown on proposed attachment
Motion to approve Hotspot Policy update made by Bullette
Seconded by Ott
Result of Vote-all in favor
- Circulation Policy (update)-proposed updates are attached, updates all reflect actual practices, fine rates, renewal policies, statutory references
Motion to approve the Circulation Policy updates made subject to verification of the Act 207 reference on Line XI.B.4. and Line XI. G and changing highlighted language to "MHPL Privacy Policies" by Bullette
Seconded by Leary
Result of Vote-all in favor
- Privacy Policy (update)-tabled until next meeting pending verification of references

Review & Discuss

Indoor lighting project-Williams followed up with both electricians, Zweifel and Oimoen, preference is to keep current fixtures and put in LED bulbs, Oimoen suggested adding a total of 4 rows of can lights, Zweifel suggested long bars of lights, then changed suggestion to retrofit of current fixtures, cove lighting has not worked for a long time-now does, but is not LED. The Board left the Meeting Room and looked at the areas in question, then returned to the Meeting Room to discuss the options. All agreed that the can lights would not be attractive.

\$5,257.00 bid from Zweifel 100 watt lighting in bid
\$9500 bid from Zweifel includes the can lights 200 watt lighting in bid

Williams will learn what wattage is in fixtures currently to get better bids

Security cameras-tabled
Endowment subcommittee-tabled

Future Agenda items-Security cameras, privacy policy, lighting, Endowment sub-committee

Next meeting is August 31 at 7:00 AM

Motion to Adjourn-Bullette
Seconded by Craft
Result of Vote-all in favor