

Library Board Meeting
Thursday June 28, 2018 @ 7:00 am
Library Meeting Room

Meeting opened at 7:04. Present: Boyden, Bullette, Craft, Goltz, Leary, Ott, Salerno and Director Williams

Guest and Public Comments: Jason Brehm (FOL)

Approval of Minutes: Motion to approve May 24 minutes made, seconded and unanimously approved

Treasurer's Report:

- Approval of library bills: switched credit cards, still get a 1% back on new card
- Endowment Fund update \$176,059 is current balance

Director's Report (see attached) State looking at public system re-align (there are 17 systems in the state) 2 models suggested for feedback

November meeting falls on Thanksgiving moved to Nov 15

December's meeting falls on the 27th, move to the 20th

Other libraries not closed on the Saturday of Memorial Day, Labor Day and Thanksgiving weekend. Motion to be open Saturday of Labor Day and Thanksgiving of 2018 on a trial basis to see what usage/interest made, seconded and approved with one in opposition.

Review & Discuss

Library Board Terms all who were up this year agreed to continue with an additional term (Bullette and Ott)

Motion to approve Code of Conduct revised to read as "Smoking and/or vaping is prohibited in the Library and within 20 feet of the building when smoking or vaping outside of the building" made, seconded and approved unanimously.

Computer policy: Motion to accept proposed changes along with removal of remaining reference to computer lab and removal of specific references to particular web sites was made, seconded and approved unanimously

Opening hours-Motion to approve moving opening hours to 9am from 9:30am made, seconded and unanimously approved.

Fines-power point was presented on fine statistics from 2016 forward broken into e-commerce payments, juvenile related fines (over \$4000/year) and Lucky Day fines (\$530/year). We will have "lost and damaged" fines regardless of overdue status. Look at relationship with Village in giving up a revenue stream.

Half-time position-can half time position be left open until end of year until post LTE position?

Half-time position covered in budget, eliminate ½ time graphic design position as a stand-alone position

2019 Budget tabled until next meeting

Strategic planning for Endowment (Madison Community Foundation Match program info presented by Ott and Boyden), MCF charges a 1% fee plus additional fees for tax reporting, Must move existing funds to their fund, Boyden researched their investment portfolio and talked to one of the MCF reps about success rates. Need a specific challenge, not just Endowment in general. Discussion of public

impression of checks made out to MCF, other fundraisers in Mount Horeb and change in tax laws and how those things may affect fundraising.

Future Agenda items 2019 terms, Officer elections, 2019 budget

Motion to adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to consider and discuss personnel matter(s) motion by Boyden, seconded by Bullette

Boyden-aye

Bullette-aye

Craft-aye

Goltz-aye

Leary-aye

Ott-aye

Salerno-aye

Schedule a closed session-July 17 at 5 pm at Ott's office, Salerno will post the meeting

Reconvene to open session for any action regarding closed session Goltz made motion to come out of closed session, seconded by Craft , all in favor

Motion to Adjourn made at 9:23 was seconded and unanimously approved