

Virtual Library Board Minutes
Thursday May 28, 2020 at 7:00 am

Due to the COVID-19 pandemic, the Library Board will hold its meeting as a virtual meeting. The Library Board will **not** meet at the Library. Rather, members of the Library Board and staff will join the meeting by using GoToMeeting via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Members of the public can also join the meeting by using GoToMeeting via a computer, tablet, or smartphone, or by calling into the meeting using their phones, as described immediately below.

Virtual Library Board Meeting Thu, May 28, 2020 7:00 AM - 9:00 AM (CDT)

Please join my meeting from your computer, tablet or smartphone.

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Opened at 7:01 am

Present: Boehnen, Boyden, Bullette, Craft, Leary, Ott, Salerno and Director Williams

Approval of Minutes: Motion to approve minutes from April 23, 2020 was made

Motion was seconded

Result of Vote- all in favor except Bullette who abstained

Motion to approve minutes from April 30, 2020

Motion was seconded

Result of Vote- all in favor

Treasurer's Report:

- Approval of library bills \$13,000 for new touch screens and \$40 for Docu-Sign subscription, will ask for a Gordon Flesch credit on the copy machine contract since usage is so low
- Endowment Fund update \$182, 496

Director's Report

- Libraries Lead with Digital Skills – Grow with Google \$2,000 grant-provide program to help people use Google for job searches, use grant to purchase 4-5 laptops for checkout with pre-loaded technology to help people with job search, will know if receive grant in June
Revenue update (Fines, Prints/Copies)-no income for these items because we have been closed, discuss waiving fines until book drop can be open full time for returns, make up for lost expenses by not filling position for clerk who resigned and not hiring Summer Reading Program helper

Motion to waive fines until book drops are available 24/7

Motion was seconded

Result of Vote- Motion carries with Salerno voting against

- New shelving update-new unit is shorter (lengthwise) than other shelves, would be \$779 to extend, extension would crowd walking area, decision not to extend the shelf
- Feedback from DPI on requiring patrons to wear face masks

Review and Discuss Soft re-opening of library services

- Employees returning to work (see attached letter and PowerPoint)
- RFP: Review, discuss, develop follow up questions and select up to the top 3 architectural firms to be interviewed Williams will prepare Agenda for posting and questions for review to be approved by Board prior to sending out to Dimension IV. Criminal Background checks for workers in building, Covid testing for workers in building.

Future Agenda Items

- Inclusive Services Assessment and Guide

Adjourn

Motion to adjourn made at 8:04

Motion was seconded

Result of Vote-all in favor