

Virtual Building Advisory Committee Meeting
Minutes
Tuesday, September 23, 2021
10:30 am

Open:

Introductions

- Overview / Group mission
Library Director when through role/mission of the group and history of building/space needs. See attached PowerPoint.
- Building Advisory Committee is composed of the following:
 - Paula Craft
 - Karla Ott
 - Linda Bullette
 - Dennis Brass
 - Sarah Pare-Miller
 - Stephen Wolenec
 - Rowan Childs
 - Jason Brehm
 - Faith Droessler
 - Melissa Roelli
 - Emily Noffke
 - Hannah Klapperich-Mueller
 - Jessica Williams

Group members were asked to respond to the questions sent out ahead of time during the introductions (after introducing themselves!)

Notes from introductions:

** All participants commented that one of the most positive attributes of the library is staff. Participants also appreciate programming, collections (especially the lucky day items), and the children's space.

Observations, questions, and notes for things that could be improved:

** Could we get a walkable path from Gonstead parking lot to the library? Would the Gonstead be willing to share their parking lot with us?

** Looking at the comp plan, are other departments struggling to meet similar needs and demands (i.e. Senior Center, Rec Center) If so, are there federal or state monies available to meet needs of multiple departments?

** How much land does the library own around the building? Do we build up?

** Library users want more space for personal use.

** Consider additional building on the other end of town or downtown to meet needs.

** The library needs safe parking.

- ** The library needs dedicated programming space.
- ** The library needs more storage space.
- ** The biggest downside/negative aspect of the library is LinkCat.
- ** Patrons can't hear staff through the drive up window. (The drive up window does need to be upgraded. Microphone does not work.)
- ** The last tall shelf in the children's room blocks the light from coming into the room. It's not apparent that there is space with a dollhouse and room for additional play is available behind that tall shelf in the children's room. Layout??
- ** It's hard to sit on the floor during storytime. Sometimes storytime seems unorganized.

Group Priorities and Goals Discussion

- Identify critical needs / shortfalls of current library building
- Determine if building upgrades will trigger more upgrades due to current building codes
- Decide if a building expansion project is needed
- Make recommendation to library board

Notes from above discussion:

Next steps:

- Library Director will send out a doodle poll for the next meeting. Meetings will be once per month and we will try to schedule them for the evening so that our student representative and all who are working during the day may attend.
- The next meeting will be a tour at the library. Following the tour, the group will meet in the Library Meeting Room. Everyone will get sticky notes (or write on the white board) their top priorities for change/expansion.

Future Agenda Items

- Library Director will research the process. What are other libraries doing who are expanding? What questions do they ask? How do they proceed? group.
- After tour, Library Director will start a written document for priorities including the items that can quickly be fixed and those that may require referendum and fundraising.

Adjourn